

The Sixth Form at Sir John Talbot's Technology College



Information Pack and Prospectus

Your information pack and prospectus should contain the following:

General information booklet

List of subjects offered for the 2010 entry

Information Leaflets from each subject

Information about the Educational Maintenance

**Sir John Talbot's Technology
College and Sixth Form**

Sixth Form Study

in

Whitchurch

General Information

Introduction

Welcome to the Sixth Form at Sir John Talbot's Technology College in Whitchurch. We hope that you will find this information pack both informative and helpful.

Sir John Talbot's Sixth Form provides each one of its students with a broad and balanced curriculum, in a caring and supportive environment so that you can fully realise your potential. We aim to work closely with you and your parents, encouraging you to see yourself as part of a wider community, working together in a purposeful atmosphere, where self-discipline and individual responsibility matter. We aim to maintain educational values and high standards whilst adapting the most current ideas and resources for teaching and learning

The Sixth Form caters for all abilities, from those with special educational needs to those who are aspiring to a place at university. There is a range of subject choices on offer at AS and A2 levels and a range of Level 2 courses.

This information pack gives you an insight into the Sixth Form. If you want more information or to visit to look around, please do contact us.



R. M. Sanders
Head of Sixth Form

Sir John Talbot's Technology College and Sixth Form

It is an "Open Access" college that welcomes all well-motivated and committed students regardless of academic qualifications. We take great care in matching each student's programme of subject courses to their career intentions and their abilities.

The first class facilities, including the excellent library and Whitchurch Leisure Centre at Sir John Talbot's ensure a learning experience of the highest quality backed by outstanding academic and pastoral support.

The Dorothy Jones Sixth Form Centre

Students are based at the Dorothy Jones Sixth Form Centre at Sir John Talbot's where the students have use of a common room with a kitchen. Much of the teaching takes place in the DJ Centre but some subjects, such as Science, Design and Art make use of specialist teaching areas within Sir John Talbot's. The whole of the Sixth Form Centre, in addition to the main school buildings, is a non-smoking site.

The Tutorial System

Once in the Sixth Form, students are all members of small tutor groups. The group tutor provides the basis of pastoral care and guidance. Your Tutor should always be the first point of contact for anything that concerns you. Your group tutor will monitor your academic progress, attendance and general welfare. Tutors can advise on career options, university entry, interview technique, employment and job applications. Students meet with their tutors daily. Students will also meet their tutors once a half term for an individual progress discussion (IPD).

Academic programme

Sir John Talbot's Sixth Form offers flexible programmes that try to cater for students of all academic ability. All the courses are full-time courses and attendance at all timetabled classes is compulsory. Students can select from a range of 'AS and A2' courses, most study four subjects, plus the enrichment studies.

One year level 2 courses are also offered. Students gaining a pass at this level gain a qualification that is the equivalent of five GCSE's at grades A-C.

Enrichment activities

In addition to the subject courses and tutorial sessions, students take part in a wide range of enrichment activities.

Just as important as your studies is the time to relax, socialise and enjoy the variety of sporting, recreational and cultural activities on offer. Sports and leisure facilities include a purpose built sports hall and floodlit all-weather pitch. The Sixth Form Christmas Ball is always an event to look forward to. The students themselves organise a range of social events, with the Head Girl and Head Boy leading the representatives on the Sixth Form Student Council.

Careers Advice

In addition to the careers advice available through the tutorial system, students have access to a Connexions Personal Careers Advisor, for specialist advice and guidance.

General Entry Requirement

The College is 'Open Access' and if we have a course that is suitable then students are able to enrol. There are, however, minimum entry requirements for AS and A2 and Level 3 courses. In general, students will be expected to have gained five or more GCSE's at grade C or above. Individual subjects may have specific entry requirements and students are advised to check the information for subjects.

Awards and University Scholarships

The Sixth Form has a number of awards that are presented to successful students in a range of subject areas. Any student from The Sixth Form who goes on to Birmingham University also gets a bursary for each year that they study at the University.

Sir John Talbot's Technology College and Sixth Form

Courses offered for September 2010 start

Level 3 courses need 5 grade C GCSE results or above

Level 3 Courses AS and A2	
Art and Design (Fine Art or Photography)	History
Biology	ICT
Business Studies	Mathematics
Chemistry	Philosophy & Ethics (Religious Education)
Design Technology (Product Design or Electronics)	Physics
English Literature	Psychology
Geography	
Level 3 OCR National Courses	
Sport	
All level 3 courses are subject to sufficient demand. The school will consider providing other subjects if there is sufficient demand.	

Level 2 courses are open access

Level 2	Course:
one year course	OCR Nationals: Business
	OCR Nationals; Health & Social Care
	Level 2 courses include Communication, Numeracy, It, Certificate of Personal Effectiveness, Foreign Language at Work and Work experience.

AS and A2 Art and Design

Essential Information:

Examination Board - AQA

Course code: 5201A(AS) 6201A (A2)

Level AS and A2

Units

AS	Unit 1	Coursework
	Unit 2	Controlled Test
A2	Unit 3	Coursework
	Unit 4	Controlled Test

Examinations

A range of questions is set by AQA. Four weeks are allowed for preliminary studies. Candidates have a 5 hour controlled test at AS and 15 hour controlled test at A2.

Coursework

1 coursework unit is required for AS. This is set and marked by Art Department staff and moderated by AQA. Candidates produce one coursework unit for A2.

Other Student Information

Students are expected to provide their own sketchbooks and some basic art materials.

Previous Experience and Qualifications Needed to be Successful

It is requested that all students complete a GCSE course in Art and Design. However, applicants will be considered if they display considerable talent, interest and motivation. The ability to self motivate is vital in this curriculum area. Keep a sketchbook, draw as much as possible and collect information on arts and crafts which are of particular interest to you.

Career Prospects, what can I do next?

A foundation course in Art and Design leading to degree courses in a huge range of subjects from architecture to fashion; photography to ceramics.

AS and A2 Art and Design (Photography)

Essential Information:

Examination Board—AQA

Course Code—5210A (AS) 6201A (A2)

Level AS and A2

Units

AS	Unit 1	Coursework
	Unit 2	Controlled Test
A2	Unit 3	Coursework
	Unit 4	Controlled Test

Examinations

A range of questions is set by AQA. Four weeks are allowed for preliminary studies. Candidates have a 5 hour controlled test at AS and 15 hour controlled test at A2

Coursework

1 coursework unit is required for AS. This is set and marked by Art Department staff and moderated by AQA. Candidates produce one coursework unit for A2.

Other Student Information

Students are expected to purchase their own photography workbooks and a memory stick to transfer images to and from different computers. All of the photography is produced digitally. It is desirable if students have access to a digital camera at home, but not essential. During the course, students will gain an understanding of image-manipulating computer software and will learn to experiment with a broad range of photographic techniques.

Career Prospects, what can I do next?

A degree course in photography, digital media, media arts, media studies. Career opportunities in journalism, commercial photography, fashion photography, to name but a few.

AS and A2 Biology

Essential Information:

AQA GCE Biology 2410

AS Course Code : 1411

A2 Course Code : 2411

Units

AS Unit 1 - BIOL1 Biology & Disease

Unit 2 - BIOL2 The variety of living organisms

Unit 3 - BIO3X Investigative and practical skills in AS Biology

A2 Unit 4 - BIOL4 Populations and Environment

Unit 5 - BIOL5 Control in cells and in organisms

Unit 6 - BIO6X Investigative and practical skills in A2 Biology

Examinations

AS exams:

Unit 1 - 1.25 hours written paper in January

Unit 2 - 1.75 hours written paper in June

Unit 3 - Externally marked practical exam with written paper in Spring Term

A2 exams :

Unit 4 - 1.5 hours written paper in January

Unit 5 - 2.25 hours written paper in June

Unit 6 - Externally marked practical exam with written paper in Spring Term

Previous Experience and Qualifications Needed to be Successful

Minimum of grade C in Biology component of Science Gateway GCSE is essential to study AS Biology. Continuation through to A2 is dependant on AS results.

Career Prospects, what can I do next?

A level Biology gives a good basis for further study in a variety of university courses. It is essential for careers in the medical profession, veterinary science, sports science and environmental management.

AS and A2 Business Studies

Essential Information:

Examination Board - AQA

The AS specification introduces candidates to the challenges and issues of starting a business. It then explores the key internal functions and how the management of these functions can assist in improving the effectiveness and performance of the business.

Units

The AS course includes 2 units - planning and financing a business and managing a business. The emphasis is on problem solving and will include visits, visiting speakers and some practical activities.

In A2 you develop a further understanding of these topics and look at larger businesses.

Examinations

Unit 1 - 1 hour written paper

Unit 2 - 1.5 hour written paper

Previous Experience and Qualifications Needed to be Successful

It is not necessary to have taken GCSE Business Studies.

You do need to be prepared to discuss things and use your ICT skills.

Career Prospects, what can I do next?

Business Studies is one of the fastest growing courses in Further and Higher Education. Suitable for management, legal, finance and personnel employment. Valuable as a Humanities subject and for developing problem solving skills.

AS and A2 Chemistry

Essential Information:

Examination Board: AQA

Level AS : 2421

Level A2 : 1421

Units

- AS Unit 1 CHEM1: Atomic Structure, Bonding, Periodicity, Introductory Organic Chemistry, Amount of Substance.
- AS Unit 2 CHEM 2: Foundation Physical and Inorganic Chemistry
- AS Unit 3 CHEM 3: Investigative and Practical Skills in AS Chemistry
- A2 Unit 4 CHEM 4: Kinetics, Equilibria and Organic Chemistry
- A2 Unit 5 CHEM 5: Energetics, Redox and Inorganic Chemistry

Examinations

AS level

Unit 1: 1.25 hour written paper in January (33.33% of AS)

Unit 2: 1.75 hour written paper in June (46.67% of AS)

Unit 3: Centre marked coursework in January (20% of AS)

Six practical skills assessment (12 marks)

Investigative skills assignment (38 marks)

A2 level

Unit 4: 1.75 hour written paper in June (20% of A2)

Unit 5: 1.75 hour written paper (20% of A2) plus Unit C - internal assessment (10% of A2):

- Practical skills assessment (12 marks)
- Investigative skills assignment (38 marks)

Previous Experience and Qualifications Needed to be Successful

A grade C, or better, on the Chemistry element of the GCSE double award science course to enter at AS level.

Career Prospects, what can I do next?

This is a highly desirable qualification in a shortage subject area. Success may lead to a range of medical and industrial professions e.g. Pharmacology, Microbiology, Industrial Chemist, Forensic Science, Chemical Engineering.

AS and A2 Design & Technology

Product Design

Essential Information:

Examination Board - OCR

Course code: AS - H053

A2 - H453

Units

AS 2 Units

A2 2 Units

Examinations

AS Theory Paper

A2 Theory and design paper

Coursework

AS Advanced Innovation Challenge: design and model in a design workshop and complete a workbook and question paper.

AS Product Study: a product analysis and product development, prototype modelling, manufacturing and testing.

A2 Design, Make and Estimate: produce a coursework portfolio and manufacture a product which fully demonstrates designing, making and evaluation skills, using creativity, flair and innovation.

Other Student Information

Coloured pens/pencils and a drawing pad needed. Occasional visits to industry will be made.

Previous Experience and Qualifications Needed to be Successful

GCSE in any DT subject would be useful. An interest in how things are made and what they are made from would help. Drawing and being creative is a bonus. Students should take an interest in the manufactured world that surrounds us.

Career Prospects, what can I do next?

This subject mixes well with Art subjects and Science subjects as a basis for all university courses.

AS and A2 Design & Technology Electronics

Essential Information:

Examination Board—WJEC

As and A2 Level

Units

AS

- Introduction to Digital and Analogue Systems—the unit introduces the use of decision logic systems to produce digital outputs and amplifiers as a method of changing a voltage signal
- Circuits and Components - the unit investigates the function and use of different electronics components and methods of circuit design
- Control Systems—Mini project, focusing on programming controllers in a high level language.

A2

- Communication System—investigates the different methods of electronic communication
- System application—the unit investigates design and construction of systems using the concepts introduced and practical applications of electronic systems
- Project Report—the major project involves planning and developing an electronic system

Examinations

Examinations take place in January and June

Coursework

The course is split into a number of modules, each module being a mixture of theory and practical exercises, which allow each topic to be investigated fully. The coursework forms part of the assessment in both AS and A Level.

Other Student Information

The WJEC introduced a new syllabus to take account of the rapid changes in the field of electronics and the course covers a wide range of up to date areas of electronics.

Previous Experience and Qualifications Needed to be Successful

No prior electronics experience is necessary but a good understanding of mathematics is essential.

Career Prospects, what can I do next?

The course is an ideal introduction to the vast area of electronics, for students that may wish to follow either electronics or computer sciences in further education, or for those who wish to work in the technology area.

AS and A2 English Literature

Essential Information:

Examination Board AQA
AS and A2 Levels

Units

AS

- Unit 1 Aspects of Narrative
Students study 4 texts; 2 prose and 2 poetry. This unit culminates in a 2 hour open book examination
- Unit 2 Dramatic Genres: Aspects of Tragedy
Students complete a portfolio of 2 pieces of coursework. Students study one Shakespeare play and have free choice of another.

A2

- Unit 3 Texts and Genres
Students study 3 texts. There are two generic areas of study: 'Elements of Gothic' and 'Elements of the Pastoral'. This Unit culminates in a 2 hour closed text examination.
- Unit 4 Further and Independent Reading
Students complete a portfolio of 2 pieces of coursework. One piece of coursework will be based on an anthology of critical material and the other will be a comparative essay on two texts.

Previous Experience and Qualifications Needed to be Successful

A love of reading, a critical questioning mind and a reasonable knowledge of current affairs is useful. Grade C or above Literature and Language GCSE is preferable. Read widely - a variety of fiction and non fiction. Read newspapers, listen to radio (4)

Career Prospects, what can I do next?

All sorts eg: Law, Teaching, various areas of management, business, journalism.

AS and A2 Geography

Essential Information:

Examination Board: EDEXCEL

Course Codes AS: 8GE01 A2: 9GE01

Level: Geography AS and A2

Units

AS

Unit 1 Global Challenges

Unit 2 Geographic investigations

A2

Unit 3 Contested Planet

Unit 4 Geographic Research

Examinations

Unit 1 Written exam - 1 hour 30 minutes

Unit 2 Written exam - 1 hour 15 minutes

Unit 3 Written exam - 2 hours 30 minutes

Unit 4 Written exam - 1 hour 30 minutes

Other Student Information

There is a one-week residential fieldwork in AS course (£125 in 2009).

Students need to fund this themselves.

Previous Experience and Qualifications Needed to be Successful

It is an advantage to have taken *GCSE Geography* and gained a *C* or above, but it is not essential - commitment to succeed is more important.

Career Prospects, what can I do next?

Students with a *Geography* qualification have access to a wide range of possible careers or Higher Education. All career and courses using environmental and tourism focus have a geographical element, *Geographical Information Systems (GIS)* are an important part of many careers.

AS and A2 History

Essential Information:

Examination Board - EDEXCEL

AS = 8H101 A2 = 9H101

Level AS and A2

Units

AS

Unit 1 Option D Russia in Revolution 1881 - 1924. Stalin's Russia 1924 ~ 1953

Unit 2 Option A Henry VIII 1509 ~ 1540

A2

Unit 3 Option D From Kaiser to Fuhrer, Germany 1900 ~ 1945

Unit 4 Coursework The State and the Poor, c1815 ~ 1955

Examinations

AS = Unit 1 1 hour 20 minutes (June)

AS = Unit 2 1 hour 20 minutes (June)

A2 = 2 hours (June)

Coursework

The State and the Poor (January)

Previous Experience and Qualifications Needed to be Successful

No previous knowledge/experience required.

Career Prospects, what can I do next?

Further education, teaching, accountancy, management, law

AS and A2 Information & Communication Technology

Essential Information:

Examination Board: WJEC

Level : AS/A2

Units

AS	Unit 1	Information Systems
	Unit 2	Presenting Information
A2	Unit 3	Use and Impact of ICT
	Unit 4	Relational Databases

Examinations

Units 1 and 2 are examined by a written paper (IT1) which lasts 2 hours 15 minutes. There is an internally assessed task (IT2) which is an extended piece of work moderated by WJEC.

In year 2 the pattern is similar, with Units 3 and 4 both examined by a written paper (IT3) lasting 2 hours 30 minutes. The extended database project (IT4) is internally assessed and moderated by WJEC.

Other Student Information

Students do not need to possess their own computer, but will be expected to produce work outside the classroom situation. ICT facilities are available up to 5.00pm in college. A memory stick and back-up is needed for project work.

A logical mind is essential and basic IT skills should be sound. Five GCSE passes at Grade C or better. Please discuss with Head of Department if this is likely to be a problem.

Previous Experience and Qualifications Needed to be Successful

Students should have a B grade at GCSE, but most important is the enthusiasm and self motivation that is needed to be successful. Self motivation is vital in this curriculum area as it is easy to be distracted when using a computer.

Career Prospects, what can I do next?

ICT is a very important aspect of nearly all careers - from photography to business management. It is used in all research done at universities. In its own right it is studied at university by a very large and increasing number of students. A degree in ICT is valued in many careers.

AS and A2 Mathematics

Essential Information:

Examination Board - OCR

AS Applied Mathematics and A2 Advanced Mathematics (MEI)

Units

Year 12

C1 and C2 - Core Mathematics covering a number of topics fundamental to advanced study of mathematics.

Mechanics 1 - introduction to kinematics, statics and Dynamics

Year 13

C3 and C4 - building upon previous core units with an emphasis on calculus

Mechanics 2 or Statistics (Student choice)

Examinations

C1 module - January of Year 12

C2 & M1 modules - summer of Year 12)

M2 or S1 modules - January of Year 13) 6 modules in total

C3 & C4 modules - summer of Year 13)

Coursework

1 piece of coursework only in Year 13. Solution of equations by Numerical methods - C3.

Previous Experience and Qualifications Needed to be Successful

Sound algebraic skills and A/B or C at Higher level GCSE.

Career Prospects, what can I do next?

Industry - as a problem solver. Operations research. Statistician.

Actuarial work. Accountancy. Marketing, Business, Astrology (anything you like!)

AS Philosophy of Religion and Ethics

Essential Information:

Examination Board - OCR

Course Code: H172

Level AS G571 and G572

Units

AS level is made up of two units :

Module 1. Philosophy of Religion

- Ancient Greek influences on philosophy of religion; Plato and Aristotle.
- Judeo-Christian influences on philosophy of religion.
- Traditional arguments for the existence of God.
- Challenges to religious belief.

Module 2. Ethical theories and applied ethics

Examples: Natural Law; Utilitarianism; Genetic Engineering

Examinations

2 examinations, 1.5 hours each.

Other Student Information

Additional costs include a visit to a conference on philosophy and ethics

Previous Experience and Qualifications Needed to be Successful

Course available to all students. Theology and short course RE. Students have an advantage when it comes to looking at Applied Ethics. You should be interested in the big questions - meaning of life, universe etc. You should have an interest in reading, discussion and questioning. Reading - Plato/Aristotle in 90 minutes - available in school library.

Career Prospects, what can I do next?

Law, teaching, social work, medicine, any jobs to do with people.

A2 Philosophy of Religion and Ethics

Essential Information:

Examination Board - OCR

Course Code: H575

Level A2 G581, G582

Units

A2 level is made up of two units

Module 1: Philosophy of Religion

Philosophical themes and topics addressing certain key aspects of human experience:

- Life and Death
- Religious experience
- Miracles
- Nature of God
- Religious Language

Module 2: Religious Ethics

Ethical themes and topics addressing certain key aspects of human experience.

Ethical Theories:

- Meta-ethics
- Free will and determinism
- Nature of conscience
- Virtue Ethics

Applied Ethics:

- Business and Environmental ethics
- Sexual ethics

The Synoptic Assessment is included in the two A2 Units. This requires students to have an understanding of the connections between different elements of the subject. It encourages a holistic understanding of the subject and requires no new knowledge.

Examinations

The two modules are externally examined - 1.5 hours each.

Other Student Information

Additional Costs include Visits to conference on Philosophy & Ethics

Previous Experience and Qualifications Needed to be Successful

Study of Philosophy and Ethics at AS level.

Career Prospects, what can I do next?

Law, teaching, social work, medicine, business, any jobs to do with people.

AS and A2 Physics

Essential Information:

Examination Board: OCR

Course Codes: H158/H558

Level: AS/A2

Units

AS

G481: Mechanics (30% of AS)

G482: Electron Waves of Photons (50% of AS)

G483: Practical skills in Physics 1 (20% of AS)

A2

G484: The Newtonian World (15% of total Advanced GCE)

G485: Fields, Particles & Frontiers of Physics (25% of total Advanced GCE)

G486: Practical Skills in Physics 2 (10% of total Advanced GCE)

Examinations

AS

G481: 1 hour written paper

G482: 1.75 hour written paper

G483: Coursework

A2

G484: 1 hour written paper

G485: 1.75 hour written paper

G486: Coursework

Coursework

- Duration = 5 to 10 hours + training of skills
- Draw on experience from AS and A2 course
- Skills = Planning, Implementing, Analysing and Evaluating

Other Student Information

The courses help students to develop logical and lateral thinking skills

Previous Experience and Qualifications Needed to be Successful

For AS - a minimum grade C in the Physics component of GCSE Year 11 examinations and coursework. For A2 - success at AS level ie average pass mark over the three compulsory units. Review AS work to support extension at A2 level.

Career Prospects, what can I do next?

Having Physics A Level is either essential or an advantage for the following careers: Doctor, Physiotherapist, Surveyor, Pilot, Optician, Radiographer, Engineer, Architect, Forensic Scientist, Sound Engineer etc.

Physics is a much sought after subject area in an ever-increasing shortage of scientists. University requirements lower than many other popular subject areas.

AS and A2 Psychology

Essential Information:

Examination Board AQA
AS and A2 Levels

Units

AS

Unit 1 Biopsychology and other key approaches, Gender Development, Research Methods

Unit 2 Social Psychology, Perceptual Processes, Anxiety Disorders

A2

Unit 3 Child Development, Schizophrenia and Mood Disorders, Substance Abuse

Unit 4 Approaches, debates and methods in Psychology

Examinations

AS

Unit 1 1½ hour exam

Unit 2 1½ hour exam

A2

Unit 3 1½ hour exam

Unit 4 2 hour exam

Other Student Information

All lessons must be attended. Five hours per week should be devoted to this subject outside of class contact time. This course is 4.5 hours over one year for AS and then two years and A2. You will need to bring pens and paper. In addition, a trip may be organised to listen to research Psychologists at a cost of approximately £30.

Previous Experience and Qualifications Needed to be Successful

You must have gained five GCSE 's at Grade C or above. Mature student entry is based on an interview. You do not need prior experience of Psychology. Read any general psychology textbooks from the Library or from friends/discount stores.

Career Prospects, what can I do next?

University—degree in Psychology, mixed degree, diploma in counselling, social work diploma/degree, diploma/degree in nursing, teaching, educational psychologist, clinical psychologist, forensic psychologist, midwifery, social work.

OCR National Level 3

Sports Qualification Introduction

Essential Information:

Examination Board OCR

Guided Learning Hours 360

Qualification - Level 3 National Certificate (Equivalent to 1 A Level)

Units

4 Mandatory Units plus two additional units from a range of 18 choices.

Mandatory Units :

Unit 1 The sports industry

Unit 2 Sport and Society

Unit 3 Principles of sport coaching

Unit 4 Sport in the UK

Coursework

All coursework is internally assessed and externally moderated.

Other Student Information

OCR Nationals help students develop their personal skills in area applicable to any workplace, such as team working, communication and problem solving. The courses have been designed to accredit learners' achievements and ability to carry out tasks in a way that is relevant to the workplace. The OCT Level 3 National in Sport has been developed to recognise learners' skills, knowledge and understanding of sporting activities, environments and operations. The learners carry out a range of tasks that have been designed to recognise their achievements in a modern, practical way that is relevant to the workplace.

Career Prospects, what can I do next?

This is a work-related qualification which will support progression to an NVQ once a learner is in the workplace.

The Sixth Form
at
Sir John Talbot's
Technology College

OCR National
Level 2 Courses

OCR National Level 2

Business and Health and Social Care

Grading Description : Pass, Merit or Distinction

Timing : One Year Course

The award requires 360 guided learning hours - 60 guided learning hours for each unit. The award consists of portfolio or coursework evidence and is required for all 6 units of work.

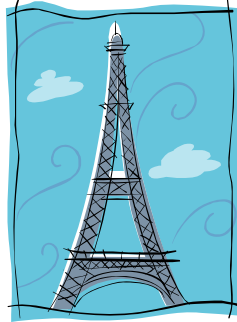
There are four mandatory units and two optional units. They are as follows:

Mandatory Units	Business	Health and Social Care
Unit 1	Investigating business	Preparing to give quality care
Unit 2	Enterprise and operations	Communication with service users in care settings
Unit 3	Finance in business	Practical caring
Unit 4	Communication in business	Hygiene and safety in care settings
Optional Units		
Unit 5	Promotion in business	
Unit 7		Development and care of young children
Unit 8		Preparing to work with young children
Unit 12	Career planning for business	

Marking - Unit evidence is centre assessed and externally moderated. The external moderator will visit twice during the year.

Work Experience - This is vital as a means of gathering evidence and gaining relevant experience. It will be organised and allocated on your timetable.

F.L.A.W. (Foreign Languages at Work)



Aims

Students will study basic language starting with greetings both informal and formal for working situations. Situations that are useful for work in a bar, hotel and camping site or in retail will be used as a starting point as this is what the students concerned are currently interested in. Emphasis will be made on the difference between formal and informal communication due to the working situations. Homework and continuous learning will be required by the student to encourage autonomy and initiative.

Methods and Resources

The learners will be encouraged to speak in groups, write lists of vocabulary, fill in forms, including simple personal details forms that could be useful for job applications. Tape recordings of conversations between students will be submitted as well as written and read work.

Examples of topics covered :

General vocabulary

Going abroad and buying a train/plane ticket

Booking a hotel room/hostel

Applying for a job in a bar

Working as a waiter in a bar

OCR National Level 2

ICT

Grading Description : Pass, Merit or Distinction

Timing : One Year Course

The award requires 360 guided learning hours

The award consists of portfolio or coursework evidence and is required for all 7 units of work. Units 22 and 23 are half units.

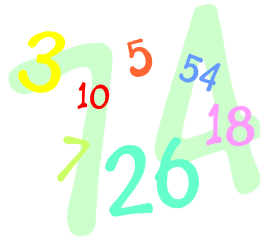
There units chosen below are the ones we felt that you would enjoy the most, there is however the option to develop technical expertise if that is a path you would prefer.

Units	ICT
Unit 1	ICT Skill for Business
Unit 5	Desktop publishing
Unit 8	Technological Innovation and e-commerce
Unit 11	Career Planning for ICT
Unit 12	Work experience in ICT
Unit 22	Creating sound
Unit 23	Creating video

Marking - Unit evidence is centre assessed and externally moderated. The external moderator will visit twice during the year.

Work Experience - This is vital as a means of gathering evidence and gaining relevant experience. It will be organised and allocated on your timetable.

Key Skills - Application of Number



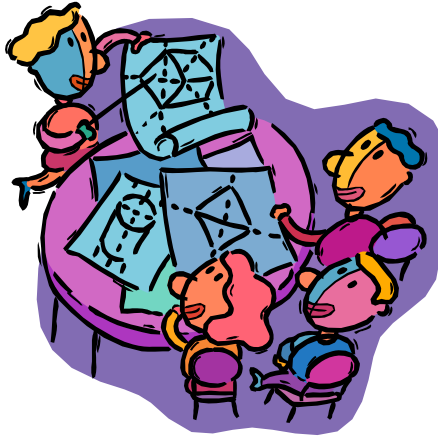
Assessment

Two exams: March/April and May/June ~ entry dependent upon student's ability

Subject Content

Estimation and rounding
Multiplying integers and decimals
Improper fractions and mixed numbers
Multiply, divide, add and subtract fractions
Fractions, decimals and percentage equivalence
Ratio and proportion
Areas and perimeters of shapes
Volumes and surface areas of 3-D shapes
Mean, mode, median and range
Pie charts
Grouped data

Key Skills - Communication



Assessment: 2 pieces of coursework and an examination of 1 hour

Subject Content

Taking part in group discussions

Read and summarise at least 2 documents

Giving a short talk

Writing 2 types of document, each giving different information

Work Experience



All Level 2 students will benefit greatly from doing Work Experience.

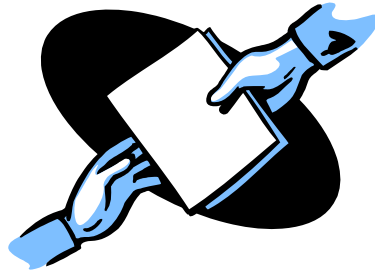
The students are expected to try and arrange a work placement that is relevant to their course. This year the students are attending work experience on Wednesday.

The experiences that the student encounters on their placement can be used to provide valuable information for their assignment work.

We have a variety of work placements available in the local area including:

- Whitchurch Hospital
- Infant School
- Junior School
- Job Centre
- Tesco
- Bargates Playgroup
- Sentiments
- Weston House Care Home
- Whitchurch Heritage Centre
- Bradbury Day Centre

Key Skills - Certificate of Personal Effectiveness (C.o.P.E.)



This is a QCA qualification which offers an imaginative way to accredit activities through using the skills that each individual student has. Students are encouraged to demonstrate their personal qualities, abilities and prior achievements as well as participating in new activities and challenges.

A portfolio of evidence must be completed as students complete each of the various challenges. Action Planning and Self-Review are an essential part of the portfolio of evidence for the CoPE Award. Points can be gained towards entry to further education by completing this award.

This is a credit-based qualification with no final examination. Students follow a flexible learner centred programme that focuses upon a range of key skills and personal and social skills. The course offers students with opportunities to negotiate curriculum based activities and to develop the skills to take responsibility for their own learning, including action planning and reviewing of each piece of work or challenge that they complete.

To gain the award, students must complete challenges from a range of the following modules:

- Information handling
- Sport and Leisure
- The Environment
- Health and Survival
- The Community
- Home Management
- Number Handling
- World of Work
- Technology
- The Wider World
- Expressive Arts
- Beliefs and Values

As students are completing their selected modules, they must demonstrate an ability to use the following skills: Improving learning and performance, working with others, problem solving, communication, application of number information technology.

Sir John Talbot's Technology College and Sixth Form Education Maintenance Allowance

What is EMA?

Education Maintenance Allowance (or EMA for short) could give you up to £30 a week to help out with the costs of staying in learning after 16.

The money is paid directly into your bank account. Once it is there, you can use it to pay for whatever you like - for example, books, travel or equipment, which helps you concentrate on learning without worrying so much about money.

Who qualifies for EMA?

To get EMA, you must be aged 16, 17 or 18, and about to leave, or have already left, compulsory education. You must also be thinking about starting one of the following types of course or learning programme in England:

a full-time further education course at college or school (for example, A levels, GCSEs or NVQs)

an LSC-funded Entry to Employment (e2e) programme; or

a course that leads to an Apprenticeship

Finally, your household income needs to be below a certain level (see table below).

If you qualify for EMA, the amount you get depends on your household income. This is the combined income of the adults who have responsibility for you in your home, whether that's your parents, another family member or a legal guardian.

If your household income is:	
up to £20,817 per year	you get £30 per week
£20,818 - £25,521 per year	you get £20 a week
£25,522 - £30,810 per year	you get £10 a week
more than £30,810 per year	no entitlement to EMA

These thresholds are for EMA applications for the 2008/2009 academic year (these amounts may change for 2009-2010). They represent household income before tax.

Bonus payments of up to £500

From time to time, you may also qualify for bonus payments. If your learning programme lasts over two years, these payments could be up to £500. To get these, you will need to meet specific goals agreed between you and school, college or provider, demonstrating real progress and commitment to your learning programme.

Will EMA affect my family's or my own benefits?

EMA is paid on top of other support and benefits provided by the Government, so your family will not lose out on other money if you get EMA. This includes Income Support, Child Benefit, Working Tax Credit and any other types of financial help. It will not affect any money you earn from a part-time job either.

All students will be given an EMA application pack before leaving school in Year 11.

For further information visit : www.direct.gov.uk/ema or call : 0800 1218989